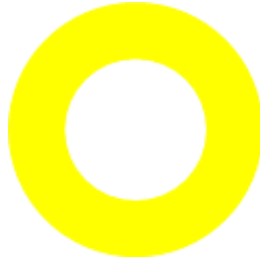


# elaine marie ewens

*gentle yoga teacher*



## PRIVACY NOTICE – YOGA STUDENTS

### Information I hold about you and how it will be used

When you join my classes, you provide me, Elaine Marie Ewens, elaine\_ewens@yahoo.co.uk | 07952 319240 | www.elainemarieewens.co.uk with your name, contact details, information about your general health plus some information regarding your expectations, your yoga experience and how you heard about the class. This information will be stored securely on paper in a locked storage box and/or electronically in a password protected computer and will be securely destroyed within 6 years of you leaving the class. I will not share your personal information with anyone else, without your permission, unless I become aware of a risk of serious harm.

I will use this information to:

- contact you about classes including cancellations
- compile a register of attendance
- be aware of health issues you declare on your form

I may also wish to contact you by email regarding marketing of future classes I teach which might include yoga, meditation and sound/chanting classes and yoga workshops.

I will not pass your details on to any third party.

**please tick to opt in:**

Your rights:

- You have a right to obtain a copy of the personal information I hold about you.
- You have a right to 'be forgotten' which means you can ask for information held about you to be deleted from my records. This is subject to restrictions under law eg under Common Law, it is permitted to retain relevant information for 6 years to protect against a personal injury claim.
- You have the right to complain to the ICO (Information Commissioner's Office) if you think there is a problem with the way I am handling your data.

I consent to my personal information being used in this way

Name

Signature

Date

**last updated  
January 2019**